

Minutes of Meeting

Souris River Joint Water Resource Board

Thursday, July 10, 2018

A regular meeting of the board of directors of the Souris River Joint Water Resource Board was called to order by Chairman David Ashley at 4:30 p.m. on Thursday, July 10, 2018, at Grand Williston Hotel, Williston, North Dakota. Joint Board members attending the meeting were David Ashley, Clif Issendorf, Roger Sauer and Tom Klein. Dan Jonasson appeared by phone conference. A roster of those in attendance is attached as **Attachment A**. Chairman David Ashley called the meeting to order and announced that a quorum was present.

The Joint Board discussed the proposed Agenda for the meeting. Chairman David Ashley added Agenda Item 13.a for StARR Property Maintenance, Agenda Item 13.b for Audit Proposal, and Agenda 13.c for USGS.

Tom Kline moved to approve the agenda as modified. Roger Sauer seconded the motion. The motion passed without opposition.

The draft Minutes from the June 7, 2018 meeting were discussed.

Roger Sauer made a motion to approve the Minutes from the June 7 meeting. Clif Issendorf seconded the motion. The motion passed without opposition.

The Joint Board discussed the Budget Report included in the July Board Packet. The Joint Board discussed that Renville County Water Resource District and Ward County Water Resource District had not yet paid the annual mill levy to the Joint Board.

Roger Sauer made a motion to approve the budget report. Tom Kline seconded the motion. The motion passed without opposition.

The Joint Board discussed bills. Bills totaling \$4,583,529.63 were included in the Board Packet. The bill summary spreadsheet is attached as **Attachment B**. Ryan Ackerman explained various bills to the Joint Board.

Roger Sauer made a motion to approve the bills in the amount of \$4,583,529.63 as presented in the Board Packet. Clif Issendorf seconded the motion. The motion passed without opposition.

Jerry Bents from Houston provided the Joint Board with a presentation on Phase MI-1 construction and Phase MI-5 design to update the Joint Board.

Ryan Ackerman provided the Joint Board with a presentation on Phase MI-2/3 construction and BU-1 design to update the Joint Board.

Emily Huettl provided the Joint Board with an update on the StARR Program. Emily Huettl reported that she anticipated the Joint Board to advertise for the resale of land acquired in the StARR program this fall. Emily Huettl indicated that the StARR team had recently mailed out a letter to gauge any outstanding interest in the StARR Program. The Joint Board discussed percentage of completion of the StARR Program. It was reported that approximately 80% of StARR properties have closed, and that 50% of the demolition properties had been demolished.

The Joint Board discussed the bids outlined in the bid tabulations contained in the Board Packet under Agenda Item 10.a. The Joint Board discussed the amount of work on which Dig It Up Backhoe Service was the lowest bidder. Emily Huettl and Ryan Ackerman indicated that Dig It Up Backhoe Service had acknowledged its bids as good bids.

Tom Kline made a motion to accept the low bid for Site 1 by Klimpel Excavating in the amount of \$9,000 and the low bid for Sites 2-8 by Dig It Up Backhoe Service in the amount of \$148,050 and authorize the Chairman to sign the Notice of Awards, Construction Contracts and Notice to Proceeds on the SRJB's behalf. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board discussed the advertisement for resale of StARR structures.

Clif Issendorf made a motion to approve the resale award to Brian Lagge and authorize the Chariman to sign. Roger Sauer seconded the motion. The motion passed without opposition.

The next item of discussion was U.S. Army Corps Engineers (USACE) Feasibility Study. Ryan Ackerman reported that Major General Richard Kaiser would be visiting the Mouse River basin on July 17, 2018. Ryan Ackerman indicated that this is the middle tier of the USACE.

Ryan Ackerman provided the Joint Board with an update on future meetings, and directed the Joint Board's attention to a list of upcoming meetings included in the Board Packet. Ryan Ackerman reported that the Joint Board would be hosting the Water Topics Overview Committee Meeting and Tour on August 13 and 14, starting at 1:00 p.m. at the Grand Hotel.

The Joint Board discussed StARR property maintenance. The Joint Board obtained a quote for \$425/acre for mowing and spraying, and \$150/acre for spraying only from D.L. Barkie construction. The Joint Board discussed that the funds from the resale of structures be used to maintain the properties.

Dan Jonasson made a motion to direct the Joint Board Administrator to form a contract with D.L. Barkie Construction in the amount of \$17,825.00. Tom Kline seconded the motion. The motion passed without opposition.

Emily Huettl indicated that it was likely that the acquired StARR properties would be either sold or turned over to the county by next year.

The Joint Board discussed audit requirements for 2016 and 2017 financial records. Ryan Ackerman provided the Joint Board with two proposals for audit services, one from Brady Martz from \$15,000 to \$18,000, and one from Eide Bailly for the amount of \$8,500.

Tom Klein made a motion to approve the proposal from Eide Bailly to audit 2016 and 2017 financials for \$8,500. Roger Sauer seconded the motion. The motion passed without opposition.

The Joint Board discussed U.S. Geological Survey (USGS). It was discussed that Ward County recently approved funding for half of cost of the Broadway Bridge automated gauge. It was reported that the costs equal \$7,500; Ward County approved funding for \$3,750.

Clif Issendorf moved to pay for half of the cost of the USGS automated gauge at the Broadway Bridge location in the amount of \$3,750. Roger Sauer seconded the motion. The motion passed without opposition.

There being no further business, the meeting was adjourned.



Jack Dwyer
Legal Counsel



SRJB
SOURIS RIVER JOINT BOARD

Sign-In
July 10, 2018
Grand Williston Hotel

Name	Organization
Clay Anderson	BCURD & SRJB
Dennis Risp	HOR ENGINEERING, NC
Roger Clay	Moore Engineering
Jack Dwyer	Dwyer Law Office
Roger Sauer	RCWRD/SRJB
Mike Dwyer	Dwyer Law
Dave Ashley	
Emily Huettl	
Tom Klisn	
Jerry Bents	
Ryan Jackson	
PHONE: Dan Jonasson	



Firm	Project	Project Number	Acct	Cost
Barr Engineering	StARR Program	1974-14	6303	\$ 32,476.31
	Ward County Acquisition	1523-05	1100	\$ 7,035.50
	BU-1 Burlington	1974-19	6308	\$ 132,026.33
	USACE Feasibility Study	1974-16	6306	\$ 10,514.78
	Phase 2 and 3 Construction	1974-26	6316	\$ 586,438.07
	Outlaw Creek	1974-18	6307	\$ 130.50
	Maple Diversion	1974-12		\$ 2,524.00
	Environmental & Design	1974-02	6301	\$ 235,477.45
	MI-2A Construction Perkett	1974-15	6304	\$ 49,938.75
Houston Engineering	SWIF – Outfall Pipes	N/A	6201	\$ 1,358.78
	MI-5 4 th Ave Tieback	1974-19	6308	\$ 102,843.98
	Phase MI-1	1974-22	6314	\$ 209,021.14
	USACE Feasibility Study-WIK	1974-16	6306	\$ 11,986.00
	Maple Diversion	1974-12		\$ 9,126.02
Ackerman-Estvold	Administration	N/A	6102	\$ 26,444.93
	USACE Feasibility Study-WIK	1974-16	6306	\$ 12,898.88
HDR Engineering, Inc.	BU-1MI-5 Ind Ext Review	1974-19	6308	\$ 5,574.87
	Phase MI-1	1974-22	6314	\$ 670.00
	Phase 2 and 3 Construction	1974-26	6316	\$ 670.00
Wagner Construction	Phase 2 and 3 Construction	1974-26	6316	\$ 2,277,149.96
BNSF	Phase MI-1	1974-22	6314	\$ 2,787.95
Candace Ford Brown	Phase 2 and 3 Construction	1974-26	6316	\$ 6,534.00
Park Construction Company	Phase MI-1	1974-22	6314	\$ 752,002.83
Kleven, Darwyn	StARR Relocation	1974-14	6303	\$ 45,588.79
ND Guaranty	Ward County Acquisition	1523-05	1100	\$ 27,864.14
Klimpel Excavating	StARR Demolition and Site Restoration	1974-14	6303	\$ 16,653.50
Dig It Up Backhoe	StARR Demolition and Site Restoration	1974-14	6303	\$ 6,080.00
DL Barkie	StARR Demolition and Site Restoration	1974-14	6303	\$ 11,670.75
Verendrye	StARR Utilities	N/A	6202	\$ 41.42
Total				\$ 4,583,529.63